



MIDNAPORE KHARAGPUR DEVELOPMENT AUTHORITY

(A Statutory Authority of the Government of West Bengal)

Sahid Kshudiram Zilla Parikalpana Bhavan (2nd Floor)
Zilla Parishad Complex, Paschim Medinipur – 721101
Phone No. 03222 – 261739, e-Mail ID : mkdamidnapore@gmail.com



NOTICE INVITING QUOTATION NIQ No. 45 / MKDA/ 2020-21(2nd Call)

Memo No. : 3027 / 7 (Estt) / MKDA / 12 (Part)

Date: 17 / 12 / 2020

For and on behalf of MKDA (A statutory body of Government of West Bengal), the Executive Officer MKDA invites sealed quotations / bid from the eligible, bonafide & reputed contractors who are willing to **Cleaning of Office by disposal of old/unused furniture, broken/scrap items, old computers/electronic items etc on as is where is basis at MKDA Office, Midnapore, Paschim Medinipur** which will be received by E.O., MKDA up to 3:00 pm of 24-12-2020 through postal / courier or by hand and will be opened on the same day at 4:00 pm.Midnapore

Terms and conditions of the following works:

- A. **Before submitting any bid offer, the intending participants should make themselves acquainted, thoroughly, with the local conditions prevailing by actual inspection of the site and take into considerations all aspects including actual size of all scrap, communication facilities, climate condition, availability of local laborers etc. As no claim whatsoever will be entertained on these accounts, afterwards.**
- B. **The Accepted Bid amount is to be deposited within 3 (three) days from the issue of intimation letter.**
- C. **Maximum completion period of work – 7 Days.**
- D. **All materials after dismantling (if required) will be at the disposal of the agency and they are at liberty to use the same as per their sweet will.**
- E. Water, Electric and all machineries are to be arranged by the selected agency from the appropriate authorities.
- F. The agency is to keep the land cleaning and levelling thoroughly (both inside and surrounding area) so that no public complaint is received in any time.
- G. The personnel engaged by the agency must not create any nuisance and must not cause annoyance to the neighbours and surrounding area.

- H. Sufficient lighting, if necessary, arrangement is to be made by the agencies.
- I. Safety and security of the work is to be maintained by the agency.
- J. For any casualty caused due to the latches of the agency the MKDA will not be responsible.
- K. The authorities of MKDA reserve the right to inspect the dismantling process as and when necessary.
- L. The selected agency is to sign an agreement before starting operation, to follow the above terms & conditions.
- M. Intending agency will have to produce valid certificate of up to date clearance of Income Tax, GST, Professional Tax and labour registration certificate with their application. Self-attested Xerox copies of same shall be produced which will not be returned and original certificates must be produced at the time of open the quotation.
- N. The selection / acceptance of the bid / offer shall be made by panel of experts to be constituted by Midnapore Kharagpur Development Authority.
- O. The accepting authority reserves the right to reject any or all of the bid(s) offer(s) received without assigning any reasons whatsoever to the intending participants including the lowest bid / offer received.

Executive Officer, MKDA &
ADM, Paschim Medinipur

Memo No. : 3027 / 7 (Estt) / MKDA / 12 (Part)

Date: 17 / 12 / 2020

Copy for kind information to:

1. The Chairman, MKDA for kind information.
2. The District Magistrate, Paschim Medinipur for kind information.
3. The ADM & DL&LRO, Paschim Medinipur
4. Additional Executive Officer, Paschim Medinipur Zilla Parishad for wide publication.
5. The SDO, Midnapore Sadar Block
6. The Executive Engineer, Paschim Medinipur Zilla Parishad for wide publication.
7. The District Information Officer, Paschim Medinipur for wide publication.
8. Chairman/ Midnapore/Kharagpur Municipality for wide publication.
9. CA to ADM (Dev), Paschim Medinipur for wide publication.
10. Office Notice Board / Guard File.

Executive Officer, MKDA &
ADM, Paschim Medinipur