



# MIDNAPORE KHARAGPUR DEVELOPMENT AUTHORITY

(A Statutory Authority of the Government of West Bengal)

Sahid Kshudiram Zilla Parikalpana Bhavan (2nd Floor)

Zilla Parishad Complex, Paschim Medinipur – 721101

Phone No. 03222 – 261739, e-Mail ID : mkdamidnapore@gmail.com



## EOI No. 05 / MKDA / 2020-21 (3rd Call)

An Expression of Interest (EOI) is hereby invited by MIDNAPORE KHARAGPUR DEVELOPMENT AUTHORITY from the registered, bonafide, reliable and resourceful Architectural Agencies / Firms having sufficient experience.

**Expression is invited for preparation for conceptual design in Auto Cad 3D & 2D form for “Construction of Clock Tower at Collectorate more under Midnapore Municipality” which will be received by E.O., MKDA up to 3:00 pm of 27-11-2020 through postal / courier or by hand and will be opened on the same day at 4:00 pm.**

### SCOPE OF WORK

The work would include preparation of details of Architectural drawings including preparation of details of estimate of the proposed work with bill of quantities including electrical work etc. The detailed estimate is to be prepared on the basis of PWD schedules. In case of non-scheduled items, analysis of rates may also be provided. In addition to above, the work would include supervision of execution in the field. The selected bidder will have the following major responsibilities.

- Survey of existing area.
- Architectural Design including preparation of 3D & 2D Plans, Elevation, Sections, Perspective Drawing, Architectural & Staud Pro Details, Soil Testing Report etc.
- Preparation of DPR containing all the components of i.e. Electrical, Acoustics, Light, etc for financial assistance.
- Preparation of detail estimate for civil work, Electrical, Acoustics, Light, etc
- Landscaping and site planning of adjoining areas.
- Supervision of construction works (if authority require).
- Preparation & Submission of DPR (Spiral Binding Hardcopy – 4 Set)
- Soft Copy of all as mentioned above should be submitted without any password lock in requisite form as desired by authority
- If any correction required after scrutiny, all corrected documents should be submitted again (Both Hard & Soft Copy as mentioned above)

### SELECTION / ACCEPTANCE OF THE SUCCESSFUL BID /OFFER

- The selection / acceptance of the bid / offer shall be made by panel of experts to be constituted by Midnapore Kharagpur Development Authority.
- The accepting authority reserves the right to reject any or all of the bid(s) offer(s) received without assigning any reasons whatsoever to the intending participants including the lowest bid / offer received.
- The following weigtages may be used for technical evaluation

Sl. No.	Criteria	Weightage
1	Past experience of the firm	60%
	▪ Number of years experience	20%
	▪ Past experience of studies/job of similar nature	50%
	▪ Past experience in carrying out studies/job in related sectors	20%
	▪ Studies/job carried out in West Bengal	10%
2	Experience of Key Personnel	25%
	▪ Qualifications	30%
	▪ Relevant experience	70%
3	Financial strength of the consultant	15%
	▪ Turnover figure for last three years	50%
	▪ Net profit figure for last three years	50%

- The engaging department shall short list all the consultants who secure the minimum required marks (normally 50%).

## **BID DOCUMENTS**

The participant bidders must submit their bid / offer in 2(two) separate envelope.

- a) Technical cover should contain documents of bidder with concept design.
- b) Financial cover should contain financial bid

**And, any participant bidder not following the steps in submitting their bid / offer as described in this Para shall be disqualified.**

## **ELIGIBILITY TO PARTICIPATE:**

Registered, bonafide, reliable and resourceful Architectural / Firms having not less than 3 years of experience in Government Sector may participate in this EOI with having completion certificate of consultancy fees of Rupees 5 lacs excluding service tax during last 3 years.

## **TERMS AND CONDITIONS:**

- 1) Selected Technical Bidders may be invited for **Conceptual Presentation (Power Point / 3D Max / Animation or any other)** before opening the Financial Bid.
- 2) Payment would be done after successful vetting of DPR by competent authority. If vetting for structural or any other drawing required by 3rd party (Govt. authority like IIT, Jadavpur, Shibpur etc.), no extra charge will be paid by this authority.
- 3) Participating firms must have GST registration certificate and IT & PAN valid at least up to the date of submitting their bid. Application for such clearance addressed to the competent authority, subject to production of authenticated receipt, may also be considered.
- 4) Before submitting any bid offer, the intending participants should make themselves acquainted, thoroughly, with the local conditions prevailing by actual inspection of the site and take into considerations all aspects including actual size and availability of land, communication facilities, climate condition, availability of local laborers and market rate prevailing in the locality etc. As no claim whatsoever will be entertained on these accounts, afterwards.
- 5) The selected bidder will have to enter into an agreement of contract within 03(three) days from the date of communicating the acceptance of offer/bid.
- 6) **Bidder only quote Percentage rate of their demand on total estimated cost .**
- 7) Any bid / offer containing overwriting are liable to be rejected. All corrections are to be attested under the dated signature of the bidder without which the bid / offer may be informal.
- 8) No conditional bid / offer shall be accepted.
- 9) Periodic Supervision of Construction work with the control of MKDA Engineer-In-Charge
- 10) **The amount of Earnest Money deposited before agreement (Rs. 10,000/-)**

  
Executive Officer, MKDA &  
ADM, Paschim Medinipur

Memo No. : 2598 /1(12) / Engg-316/ MKDA / 20

Dated: 11 / 11 / 2020

### **Copy for kind information to:**

1. The Chairman, MKDA
2. The District Magistrate, Paschim Medinipur
3. All S.D.Os of Paschim Medinipur District.
4. SE, PWD, SWC, Midnapore
5. The Executive Officer, Midnapore Kharagpur Development Authority.
6. Executive Officer, PWD, Midnapore Division/Kharagpur Division/Midnapore Highway Division-I/II/PWD(CB), Vidyasagar Division/PWD(CB) Midnapore Division/National Highway Division-II, Midnapore /I&WD , Midnapore.
7. Secretary, RTA, Midnapore
8. Sabhapati / Executive Officer, ..... Panchayat Samity.
9. Chairman/ Midnapore/Kharagpur Municipality.
10. CA to ADM( Dev)
11. Office Notice Board / Guard File
12. DIO, Paschim Medinipur. He is requested to upload the Notice at District Website

  
Executive Officer, MKDA &  
ADM, Paschim Medinipur