

MIDNAPORE KHARAGPUR DEVELOPMENT AUTHORITY

(A Statutory Authority of the Government of West Bengal)

Sahid Kshudiram Zilla Parikalpana Bhavan (2nd Floor)

MKDA Complex, Paschim Medinipur – 721101

Phone No. 03222 – 261739, Fax No. 03222-261739

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EOI No. 02 / MKDA / 2020-21

An Expression of Interest (EOI) is hereby invited by MIDNAPORE KHARAGPUR DEVELOPMENT AUTHORITY from the registered, bonafide, reliable and resourceful Architectural Agencies / Firms having sufficient experience in Planning and Designing Building.

Expression is invited for preparation for conceptual design in Auto Cad 3D & 2D form for “Construction of Administrative Building of Midnapore Kharagpur Development Authority at Mouza Keranitola, JL No. 171, RS plot No. 190(P), LR Plot No. 358(P), Ward no. 6 under Midnapore Municipality” (Land Boundary area and Proposed building area attached in separate Sheet)

SCOPE OF WORK

The work would include preparation of details of Architectural drawings including preparation of details of estimate of the proposed work with bill of quantities including electrical work etc. The detailed estimate is to be prepared on the basis of PWD schedules. In case of non-scheduled items, analysis of rates may also be provided. In addition to above, the work would include supervision of execution in the field. The selected bidder will have the following major responsibilities.

- a) Survey of existing area.
- b) The salient features of Academy Building shall be as under:
 - Foundation will be designed for G+5 with maintaining West Bengal Municipal (Building) Rules, 2007
 - Ground Floor is Parking Area & Canteen for serving (Cap. approx. 30 persons with kitchen)
 - First & Second Floor is Receive Section, Accounts Section, Survey Section and Record Keeping Section
 - Third Floor & Fourth Floor is for Engineering Section, EO and Chairman Chamber & Conference hall for 50 persons
 - Fifth floor is Guest Room & Recreation Centre
 - Toilet Blocks (Male & Female) in every Floor
 - Sewerage and water supply system
 - 1 VIP & 2 Common Lift System
- c) Architectural Design including preparation of 3D & 2D Plans, Elevation, Sections, Perspective Drawing, Architectural & Staad Pro Details, Soil Testing Report etc.
- d) Preparation of DPR containing all the components of i.e. Electrical, Fire, Acoustics, Light, HVAC etc for financial assistance.
- e) Preparation of detail estimate for civil work, Electrical, Fire, Acoustics, Light, HVAC etc
- f) Landscaping and site planning of adjoining areas.
- g) Supervision of construction works (if authority require).
- h) Preparation & Submission of DPR (Spiral Binding Hardcopy – 4 Set)
- i) Soft Copy of all as mentioned above should be submitted without any password lock in requisite form as desired by authority
- j) If any correction required after scrutiny, all corrected documents should be submitted again (Both Hard & Soft Copy as mentioned above)

SELECTION / ACCEPTANCE OF THE SUCCESSFUL BID /OFFER

- a) The selection / acceptance of the bid / offer shall be made by panel of experts to be constituted by Midnapore Kharagpur Development Authority.
- b) The accepting authority reserves the right to reject any or all of the bid(s) offer(s) received without assigning any reasons whatsoever to the intending participants including the lowest bid / offer received.
- c) The following weightages may be used for technical evaluation

| SI. No. | Criteria | Weightage |
|---------|---|--------------------------|
| 1 | Past experience of the firm <ul style="list-style-type: none">▪ Number of years experience▪ Past experience of studies/job of similar nature▪ Past experience in carrying out studies/job in related sectors▪ Studies/job carried out in West Bengal | 60% 20% 20% 10% |
| 2 | Experience of Key Personnel <ul style="list-style-type: none">▪ Qualifications▪ Relevant experience | 25% 30% 70% |
| 3 | Financial strength of the consultant <ul style="list-style-type: none">▪ Turnover figure for last three years▪ Net profit figure for last three years | 15% 50% 50% |

- d) The engaging department shall short list all the consultants who secure the minimum required marks (normally 50%).

BID DOCUMENTS

The participant bidders must submit their bid / offer in 2(two) separate envelope.

- a) Technical cover should contain documents of bidder with concept design.
- b) Financial cover should contain financial bid

And, any participant bidder not following the steps in submitting their bid / offer as described in this Para shall be disqualified.

ELIGIBILITY TO PARTICIPATE:

Registered, bonafide, reliable and resourceful Architectural / Firms having not less than 3 years of experience in Government Sector may participate in this EOI with having completion certificate of consultancy fees of Rupees 5 lacs excluding service tax during last 2 years.

TERMS AND CONDITIONS:

- 1) **Bidders have to upload Soft Copy of Conceptual Presentation (Power Point / 3D Max / Animation or any other).**
- 2) Payment would be done after successful vetting of DPR by competent authority. If vetting for structural or any other drawing required by 3rd party (Govt. authority like IIT, Jadavpur, Shibpur etc.), no extra charge will be paid by this authority.
- 3) Participating firms must have GST registration certificate and IT & PAN valid at least up to the date of submitting their bid. Application for such clearance addressed to the competent authority, subject to production of authenticated receipt, may also be considered.
- 4) Before submitting any bid offer, the intending participants should make themselves acquainted, thoroughly, with the local conditions prevailing by actual inspection of the site and take into considerations all aspects including actual size and availability of land, communication facilities, climate condition, availability of local laborers and market rate prevailing in the locality etc. As no claim whatsoever will be entertained on these accounts, afterwards.
- 5) The selected bidder will have to enter into an agreement of contract within 07(seven) days from the date of communicating the acceptance of offer/bid.
- 6) **Bidder only quote Percentage rate of their demand on total estimated cost (Say your Estimated Cost is 100 and Bidders should always quote Excess(+) their percentage above estimate for their work).**

- 7) Any bid / offer containing overwriting are liable to be rejected. All corrections are to be attested under the dated signature of the bidder without which the bid / offer may be informal.
- 8) No conditional bid / offer shall be accepted.
- 9) Periodic Supervision of Construction work with the control of MKDA Engineer-In-Charge
- 10) **The amount of Earnest Money (Rs. 10,000/-) should be deposited by Net Banking (any listed bank) through ICICI Bank Payment Gateway, valid for 180 (one hundred and eighty) days shall be required to be submitted by each Bidder ("Bid Security") or, On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having he details to process RTGS/NEFT transaction. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his Bank account. Payment made otherwise, will be rejected.**

List of Important Dates of Bids :

| Sl. No. | Particulars | Date (as per Server Clock) | Time (as per Server Clock) |
|---------|---|---|-------------------------------|
| 1 | Publishing & Viewing of Tender Documents | 28-07-2020 | 18:00 Hours |
| 2 | Start of Downloading & Submission of the Bidding Documents | 29-07-2020 | 12:00 Hours |
| 3 | Closing of Downloading & Submission of the Bidding Documents | 14-08-2020 | 12:00 Hours |
| 4 | Opening Technical Bid/Bids At - Midnapore Kharagpur Development Authority | 17-08-2020 | 12:00 Hours |
| 5 | Opening Financial Bid/Bids | Will be declared after evaluations of Technical Bid | |
| 6 | Officer inviting Bids | Executive Officer, MKDA Sahid Kshudiram Zilla Parikalpana Bhavan (2 nd Floor), Paschim Medinipur Zilla Parishad Complex, Paschim Medinipur – 721101 Phone / Fax No. 03222 – 261739 | |


 E.O, MKDA &
 ADM, Paschim Medinipur

Memo No. : 1375/1(12) / Engg-150/ MKDA / 18

Dated: 20 / 07 / 2020

Copy for kind information to:

1. The Chairman, MKDA
2. The District Magistrate, Paschim Medinipur
3. All S.D.Os of Paschim Medinipur District.
4. SE, PWD, SWC, Midnapore
5. The Executive Officer, Midnapore Kharagpur Development Authority.
6. Executive Officer, PWD, Midnapore Division/Kharagpur Division/Midnapore Highway Division-I/II/PWD(CB), Vidyasagar Division/PWD(CB) Midnapore Division/National Highway Division-II, Midnapore /I&WD , Midnapore.
7. Secretary, RTA, Midnapore
8. Sabhapati / Executive Officer, Panchayat Samity.
9. Chairman/ Midnapore/Kharagpur Municipality.
10. CA to ADM(Dev)
11. Office Notice Board / Guard File
12. DIO, Paschim Medinipur. He is requested to upload the Notice at District Website


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 ADM, Paschim Medinipur