NOTICE INVITING e-TENDER
NOTICE INVITING e- TENDER NOTICE NO.: EO/GARH-II/ADB (SSM)/ NIT-04(SL NO.-01 TO 04)//2018-19 dated: - 30.07.2019
(e-NIT: EO/GARH-II/ADB (SSM)/ NIT-04(SL NO.-01 TO 04)//2018-19 dated: - 30.07.2019)

In favour of The District Magistrate & District Project Director, SSM, Paschim Medinipur, The Executive Officer, Garhbeta – II Panchayat Samiti, Gaoltore, and Paschim Medinipur invites percentage rate e-Tender in modified W.B.F – 2911(ii) for the following work by two cover systems up to 18:00 Hours on 22.08.2019. Technical document along with bid document as stated & the financial bid document with Schedule of work in another sealed cover are to be uploaded by the qualified Contractors viz. eligibility of contractors as mentioned in respective Sl. No. List of works who satisfy the terms and conditions set out and having registration in e-procurement portal (www.wbtenders.gov.in). The tenders shall be available for viewing in our website (www.wbtenders.gov.in) on 31.07.2019 (Wednesday) from 18:00 Hours.

LIST OF WORK:-

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Scheme</th>
<th>Estimated Cost including Contingency (Rs.)</th>
<th>Tender Amount (Rs.)</th>
<th>Earnest Money @2% (Rs.)</th>
<th>Price for Tender Documents + WBF (Rs.)</th>
<th>Time of Completion</th>
<th>Eligibility of Contractor</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>ESTIMATE FOR CONSTRUCTION OF ADDITIONAL CLASS ROOM OF AGARBUNDS HIGH SCHOOL (H.S) U.PRY, IN NO-08 SARBOT GRAM PANCHAYAT WITHIN GARHBETA - II PANCHAYAT SAMITI.</td>
<td>20,23,857.00</td>
<td>19,93,948.00</td>
<td>39,879.00</td>
<td>2,500.00 (To be deposited at the time of agreement with L1 bidder)</td>
<td>120 days from the issue of Work Order</td>
<td>Bonafied, resourceful &amp; reliable experience contractor having minimum 40% credential of same nature in single Job under any Govt. /Semi govt. Organisation.</td>
</tr>
<tr>
<td>B</td>
<td>ESTIMATE FOR CONSTRUCTION OF ADDITIONAL CLASS ROOM OF KANTORE MAHADEV HIGH SCHOOL (H.S) U.PRY IN NO-07 AMLASULI GRAM PANCHAYAT WITHIN GARHBETA - II PANCHAYAT SAMITI.</td>
<td>30,24,532.00</td>
<td>29,79,834.00</td>
<td>59,597.00</td>
<td>4,000.00 (To be deposited at the time of agreement with L1 bidder)</td>
<td>120 days from the issue of Work Order</td>
<td>Bonafied, resourceful &amp; reliable experience contractor having minimum 40% credential of same nature in single Job under any Govt. /Semi govt. Organisation.</td>
</tr>
<tr>
<td>C</td>
<td>ESTIMATE FOR CONSTRUCTION OF ADDITIONAL CLASS ROOM OF KIAMACHA HIGH SCHOOL (U.PRY) IN NO-05 GOHALDANGA GRAM PANCHAYAT WITHIN GARHBETA - II PANCHAYAT SAMITI.</td>
<td>30,18,835.00</td>
<td>30,03,816.00</td>
<td>60,076.00</td>
<td>4,000.00 (To be deposited at the time of agreement with L1 bidder)</td>
<td>120 days from the issue of Work Order</td>
<td>Bonafied, resourceful &amp; reliable experience contractor having minimum 40% credential of same nature in single Job under any Govt. /Semi govt. Organisation.</td>
</tr>
<tr>
<td>D</td>
<td>ESTIMATE FOR CONSTRUCTION OF ADDITIONAL CLASS ROOM OF PINGBONI HIGH SCHOOL (U.PRY) IN NO-02 PINGBONI GRAM PANCHAYAT WITHIN GARHBETA - II PANCHAYAT SAMITI.</td>
<td>30,24,532.00</td>
<td>29,79,834.00</td>
<td>59,597.00</td>
<td>4,000.00 (To be deposited at the time of agreement with L1 bidder)</td>
<td>120 days from the issue of Work Order</td>
<td>Bonafied, resourceful &amp; reliable experience contractor having minimum 40% credential of same nature in single Job under any Govt. /Semi govt. Organisation.</td>
</tr>
</tbody>
</table>

1) In tending bidders may download tender documents from the website www.wbtenders.gov.in directly by the help of Digital Signature Certificate of e-procurement portal of our website as per time schedule given below. The Bid documents duly filled and digitally signed in all respect may be submitted on-line through our e-portal up to schedule date & time (as per server clock). The office does not take any responsibility for the delay caused due to non-availability of internet connection or traffic jam etc. for on line bidding.

2) Earnest Money has to be deposited by the bidder through the following payment mode as per Memorandum of Finance Department vide No. 3975-F(Y) dated 28th July, 2016 (Refer “Annexure-I” in Bidders Guideline).
   i) Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI bank payment Gateway.
   ii) RTGS/NEFT in case of offline payment through bank account in any bank.
The L1 bidder shall submit the hard copy of the documents to the tender inviting authority with this acceptance letter.
Failure to submit the hard copy with the acceptance letter within the time period prescribed for the purpose may be construed as an attempt to disturb the tendering process and dealt with accordingly legally including blacklisting of the bidder as per G.O.NO.2254-F(Y) dt.24.04.2014.

3) Technical & Financial Bid is to be submitted concurrently duly digitally signed at desired documents in the Website www.wb tenders.gov.in. Tender document may be downloaded from website & submission of Technical Bid/ Financial Bid is to follow the stipulated date & time Schedule (Clause-33).

The documents submitted by the Bidders should be properly indexed & notarized with seal.

Note:- The above scope is enumerated in the Tender Documents.

4) **Location of Works:** - Stated above in the list of works (Column B).

5) **Time of Completion:** - Stated above in the list of works (Column G).

6) **Eligibility Criteria for participating in the Tender:** - Permission of participating in the tender will be given only to those fulfilling the following eligibility criteria (Column H).

7) **Working Status:**
   (1) The agency must have completed at least one similar work in Government Department / Semi- Government Department / State or Central Govt. undertaking / Statutory Bodies with having **minimum 40% Credentials in a single work order** against Sl. No. 01 to 04 as mentioned above list of work respectively within the qualifying period i.e. of the **last 5 (Five) Financial year** and current financial year as on the date of application. In case of composite works credential document should be specifically mentioned the actual involvement of similar nature of works.

   **(Credential document of composite work without mentioning actual involvement will not be entitled)**
   (Copy of completion certificate is to be uploaded except mentioning actual date of completion which will not be Entertained)

b) Average annual financial turn-over during the last 3 (three) previous financial year, should be at least 200% of the Tender value in addition to Acceptance / Formal Work Order issued under this Division but work has not yet been completed so far as per balance sheet {in case of above 1 (one) core audited balance sheet} must be submitted.


d) **The Joint venture in any form and shape will not be allowed.**

e) **Validity certificate from the authority concerned for Engineers’ Co-Op. / Labour Co-Op. Societies must be enclosed.**

f) Permission shall not be issued against any application send by post. Intending bidder or his representative must produce credentials as per the notice to the authority inviting tender.

g) **Permission for submitting tender papers will be given in addition to the registered Labour Co.-Op. Societies in only on production of (i) Registration Certificate (ii) By Laws (iii) Last three years audit report (iv) Last AGM Copy.**

The intending bidder will have to submit authentic documents in support of acclaimed **credential with highlighted once in a particular job / Sl. No. of above all listed works** from serial (a) to (g) as indicated against all items. **The experience and timely completion certificate of works is to be issued by an officer not below the rank of Junior Engineer or equivalent concerned.** All document attached shall be stamped and signed by a Notary. Original certificate / order copies / other document as required shall have to be produced on demand during evaluation.

Moreover, the tender inviting authority reserves the right to relax the eligibility criteria, except Sl. No. (c), of the applicant in respect of any of the technical or financial requirements, if it is deemed to be necessary for fair & competitive tender without assigning any reason whatsoever.

**The application of the intending tenderer who is already working in Garhbeta – II Panchayat Samiti and whose performance, if found unsatisfactory and/or clause-2 or 3 of tender agreement imposed upon him will not be entertained.**

7) The intending tenderer fulfilling the above requirement should bid for the work included in the Bid notice with all related Evidentiary particulars documents only. However any extra non related document beyond demand uploaded the authority reserves The rights to reject their bid without assigning any reason.

The tender inviting authority reserves the rights to accept or reject their offered bid. As deemed necessary to finalize the tenders Satisfactorily without assigning any reason whatsoever.

8) Selection of eligible agency will be made strictly on the basis of scrutiny and evaluation of the particular as to be furnished at the Time of bidding. Decision of the tender inviting authority in this regard shall be final & binding.

9) The tendering operation will follow e-tendering process and all rules and regulation pertaining to the tender will be binding to the Tenderers.

10) The cost of the Tender documents per set as mentioned in the list of works for respective Sl. No. including the cost of modified W. B. Form No. 2911(ii) to be paid in favour of the Executive Officer, Garhbeta-II Panchayat Samiti at the time of execution of Formal Agreement.

11) (i) **The entire 2% (two percent) of deposited earnest money shall be converted to initial security deposit. In case of successful bidder.**

   Earnest money of 2% only will be refunded to the unsuccessful Bidder(s) without any interest through e-procurement system.

   (ii) **Balance 8% (eight percent) of the accepted value of work will be deducted from each progressive bill of work as Security Deposit from the successful Bidder.**

12) The tendering operation will follow e-tendering process and all rules and regulation pertaining to the tender will be binding to the tenderers.
13) Performance Guarantee Money & Security Deposit Money may be released in full along with bill against deposit of same amount in the form of Fixed Deposit of any Nationalized Bank pledged in favour of the Executive Officer, Garhbeta-II Panchayat Samiti.

14) The payment for the work will be made as per the provision in this regard in the modified agreement form WBF 2911(ii) subject to availability of fund.

15) The rate is to be quoted both in words and figures in the financial bid and rates quoted should be considered inclusive of all taxes and charges as applicable & payable.

16) Before Bidding, the Bidder(s) may visit the site to satisfy themselves about the local condition & other matters at their own cost. No claim whatsoever on the ground of insufficient knowledge about the work site or local condition will be entertained at a later date and no claim in future will be entertained.

17) Signatory, who will sign on tender document on behalf of a company or firm must produce the registered document in respect of their competence to do so, failing which the tender will not be considered.

18) The rates quoted (including all taxes which will be imposed by the Govt. during this period of work) in the tender shall remain valid for Nine (9) months from the date of submission of tender for acceptance.

Deduction of Income Tax, and all others taxes which will be imposed by the Government during this period if any including GST - 2017 which will be deducted from the progressive bills as per Govt. order in vogue.

19) The contractor whose tender will be accepted shall make the formal agreement within seven (7) days from the date of issue of intimation to that effect by this office on payment of usual charges and submit the same duly signed by him / them to the office of the Executive Officer, Garhbeta-II Panchayat Samiti, Goaltore, and Paschim Medinipur. If the contractor fails to perform the formalities within the specified period, the tender will liable to be cancelled and earnest money will be forfeited.

20) The acceptance of the tender will rest with the accepting authority who does not bind himself to accept the lowest or any Other tender and reserves the right to reject in part or in full of all tenders received or to split up the work in different groups Without assigning any reason thereof.

21) If any Bidder withdraws his tender before its acceptance or refuses to work within a reasonable time without assigning any satisfactory explanation for such act, he shall be disqualified to participate in subsequent and other tenders for a period of one (1) year or more. The earnest money deposited will also be forfeited.

22) The successful Bidder will remain liable for following the West Bengal Contract labour (Regulation & Abolition) Rules in force and necessary certificates from appropriate authority to be submitted within seven (7) days from the date of work order failing which the work order is liable to be cancelled.

23) Contractor will not be entitled for any compensation for rejection of his tender.

24) Completion certificate produced as credential should clearly indicate the description of works, value of contract, executed work value, date of award, actual date of completion etc. and name, address, telephone no. of the client.

25) Conditional tender will not be accepted under any circumstances and shall be deemed as “informal”.

26) Name and address of the –

a) Tender Inviting Authority : Executive Officer,
Garhbeta – II Panchayat Samiti
Goaltore, Paschim Medinipur
Dist. Paschim Medinipur.

28) In case of sudden closure of office due to reason beyond the control and understanding, the last date and time as indicated may be extended up to next working date and time without issuance of further separate notice.

29) No. documents will be entertained, if sent by post/courier.

30) For detailed information & clarification, the intending applicants shall have to contact the office of the undersigned on any working day during office hours.

31) Tender, which do not fulfil the conditions specified in the tender documents or do not fulfil the requirement of the tender in any respect will be liable for rejection.

32) The tender inviting authority reserves the right to deny or accept or reject any or all the applications and to annul the tendering process, at any point of time without any obligation & assigning any reasons what-so-ever.

33) **Schedule for Date & Time of Tender:**

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Particulars</th>
<th>Date &amp; Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Date of uploading of NIT &amp; Tender Documents (Online) – Publishing date</td>
<td>31.07.2019 at 14:00 hours</td>
</tr>
<tr>
<td>2.</td>
<td>Starting Date of Downloading of Documents (Online)</td>
<td>31.07.2019 at 18:00 hours</td>
</tr>
<tr>
<td>3.</td>
<td>Last Date of Downloading of Documents (Online)</td>
<td>22.08.2019 up to 18:00 hours</td>
</tr>
<tr>
<td>4.</td>
<td>Starting Date of Submission of Bid (Online)</td>
<td>31.07.2019 at 18:00 hours</td>
</tr>
<tr>
<td>5.</td>
<td>Last Date of Submission of Bid (Online)</td>
<td>22.08.2019 up to 18:00 hours</td>
</tr>
<tr>
<td>6.</td>
<td>Opening Date of Technical Bid (Online)</td>
<td>27.08.2019 at 10:00 hrs. &amp; onwards</td>
</tr>
<tr>
<td>7.</td>
<td>Date of Pre-bid meeting (held at the office chamber of B.D.O.)</td>
<td>07.08.2019 at 11:00 hours</td>
</tr>
<tr>
<td>8.</td>
<td>Date of original document verification with submit through e-portal</td>
<td>WILL BE INTIMATED LATER THROUGH e-PORTAL SYSTEM.</td>
</tr>
<tr>
<td>9.</td>
<td>Date of uploading list of Technical qualified bidders (online)</td>
<td>WILL BE INTIMATED LATER</td>
</tr>
<tr>
<td>10.</td>
<td>Date of Opening of Financial Bid</td>
<td>WILL BE INTIMATED LATER</td>
</tr>
</tbody>
</table>
34) In case of Ascertaining Authority at any stage of tender process or execution of work necessary registered irrevocable power of attorney is to be produced.

35) During scrutiny, if it comes to the notice to tender inviting authority that the credential or any other papers found incorrect/manufactured/fabricated, the tenderer will not be allowed to participate in the tender and that application will be rejected outright without any prejudice.

36) Before evaluation of the financial bid, the tender inviting authority may verify the credential and other documents of the lowest tenderer if found necessary. After verification, if it is found that such documents submitted by the lowest tenderer is either manufacture of false in that case, work order will not be issued in favour of the tenderer under any circumstances.

37) Payment will be made as per availability of fund.

38) The L1 bidder will have to submit the hard copy of the tender documents, duly downloaded with the signature of the authorized signatory in all pages, along with the hard copy of Earnest Money and acceptance letter of the LOI.

39) If any discrepancy arises between two similar clauses on different notifications, the clause as stated in later notifications will supersede former one in following sequence:
   i) West Bengal Form No. 2911(ii)
   ii) NIT
   iii) Special terms & condition
   iv) Drawing
   v) Technical bid
   vi) Financial bid.

40) Canvassing/other means to influence the individual in the tendering process may lead to disqualification of bidder participating in the tender.

41) Both Technical Bid and Financial Bid are to be submitted concurrently duly digitally signed in the website www.wbtenders.gov.in

42) Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Time Schedule stated in Sl. No. 33

43) The FINANCIAL OFFER of the prospective tenderer will be considered only if the TECHNICAL BID of the tenderer is found Qualified by the ‘Tender Evaluation Committee’ formed by the Executive Officer, Garhbeta – II Panchyat Samiti, Goaltore, Paschim Medinipur. The decision of the ‘Tender Evaluation Committee’ will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.

SECTION-A

1. General guidance for e-Tendering
   Instructions / Guidelines for tenderers for electronic submission of the tenders online have been annexed for assisting the contractors to participate in e-Tendering.

2. Registration of Contractor
   Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system, through logging on to www.wbtenders.gov.in. The contractor is to click on the link for e-Tendering site as given on the web portal.

3. Digital Signature Certificate (DSC)
   Each contractor is required to obtain a Class-II or Class-III. Digital Signature Certificate (DSC) for submission of tenders, from the approved service provider of the National Information’s Centre (NIC) on payment of requisite amount details of which are available at the Web Site stated in Clause 2. DSC is given as a USB E-Token.
   1 The contractor can search & download NIT & Tender Documents electronically from computer once he logs on to the website mentioned in Clause 2 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.
   2 Submission of Tenders. General process of submission
      Tenders are to be submitted online through the website stated in Cl. 2 in three folders as per tender schedule, i.e. Technical Proposal & Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded (virus scanned copy) duly Digitally Signed wherever necessary. The documents will get encrypted (transformed into non-readable formats).

I. Technical Proposal
   The following documents are to be downloaded for information of the Bidders:
   (a) NIT (b) Estimate (c)WBF-2911. The Technical proposal to be submitted in the following cover.
   
   (A). Statutory Cover Containing
   i. Documents to be downloaded & uploaded again after digital signature :- (a) NIT (b) Estimate (c)WBF-2911
   Failure of submission of any of the above mentioned documents will render the tender liable to summarily Rejected for both statutory and non-statutory cover
II. Financial Proposal:
(a) Financial Bid in which the contractor is to quote the rate online through computer in the space marked for quoting rate in the BOQ. Only downloaded copies of the above Documents are to be uploaded virus scanned & Digitally Signed by the contractor.
(b) Quoting of total amount in WBF 2911(ii) in appropriate place and uploading virus scanned & Digitally Signed by the contractor.

5. Submission of Earnest Money:
Earnest Money has to be deposited by the bidder through the following payment mode as per Memorandum of Finance Department vide No. 3975-1(Y) dated 28th July, 2016 (Refer “Annexure-I” in Bidders Guideline).
i) Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI bank payment gateway.
ii) RTGS/NEFT in case of offline payment through bank account in any bank through ICICI bank payment gateway.

6. Opening & evaluation of tender:
6.1. Opening of Technical proposal:
i. Technical proposals will be opened by the Executive Officer, Garhbeta – II Panchayat Samiti or his authorized representative electronically with his technical person from the web site stated in Cl. No. 2 using their Digital Signature Certificate.
ii. Intending tenderers may remain present if they so desire.
iii. Statutory documents will be opened first & if found in order, non-statutory documents will be further opened. If there is any deficiency in such documents the tender will summarily be rejected.
iv. Pursuant to scrutiny & decision of the Tender Evaluation committee the summary list of eligible tenderers will be uploaded in the web portals.
v. While evaluation, the committee may summon the tenderers & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.
vi. After opening of technical bid if any participating bidder found to delay the previous development work after accepting work order from the Tender Inviting Authority without any proper hindrances the tender inviting authority must reserves the right to reject the participation of said bidder/bidders in technical bid.
vii. Any intending tenderers may be rejected in any stage of bidding process if, the said bidder not completed the previous work within the stipulated time frame without taking any prior time extension from the Tender inviting authority or any inferior quality of previous work found by the Tender inviting authority or his technical representative during checking/execution.

6.2. Opening of Financial proposal:
i. Financial proposals of the tenderers declared technically eligibility by the Tender Evaluation Committee will be opened electronically from the web portal stated in Clause 2on the prescribed date, by the Executive Officer, Garhbeta – II Panchayat Samiti.
ii. The encrypted copies will be decrypted and the rates will be read out to the contractors remaining present at that time.
iii. The Financial Proposal shall be evaluated by the Tender Inviting Authority i.e. the Executive Officer, Garhbeta – II Panchayat Samiti. Final summary result containing inter-alia, name of contractors and the rates quoted by them shall be uploaded provided he is satisfied that the rate obtained is fair and reasonable and there is no scope of further lowering down of rate.
iv. However, if there is any scope for lowering down of rates in the opinion of the Tender Inviting Authority, further negotiation meeting with the lowest bidder may be held at his office which will be done offline. The final negotiation statement shall be uploaded in the website.

7. Tender Recommendation Committee (TRC):
Existing Tender Recommendation committee of the Garhbeta-II Panchayat Samiti will continue to function as usual in terms of existing Govt. Order. It will be the final authority for acceptance of tender.

8. Penalty for suppression / distortion of facts:
If any tenderer fails to produce the original hard copies of the documents or any other documents on demand of the Tender Evaluation Committee/member of tender committee within the stipulated time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the tenderer will be suspended from participating in the tenders on e-Tender platform for a period of 3 (Three) years. In addition, his user ID will be deactivated and Earnest Money Deposit will stand forfeited, besides, the Garhbeta-II Panchayat Samiti may take appropriate legal action against such defaulting tenderer.

9. Award of contract:
The Tender Inviting Authority may have reserves the right to accept or reject any Bids and cancel in any stage of the Bidding processes and reject all Bids at any time or distribute the work prior to the award of Contract without incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Tender Inviting Authority action. The Bidder who’s Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter. The notification of award will constitute the formation of the Contract. The Agreement in W.B.F. No.-2911 will incorporate all terms and condition between the Tender Accepting Authority and the successful Bidder.

Executive Officer,
Garhbeta-II Panchayat Samiti.

Memo No.555 / (12) Dated: 30.07.2019
Copy forwarded for information to:
1. The District Magistrate & District Project Director, SSM, Paschim Medinipur,
2. The District Magistrate (Dev.), Paschim Medinipur.
3. The Secretary, Paschim MedinipurZillaParishad
4. The Sub-Divisional Officer, MidnaporeSadar.
5. The Executive Officer, Garhbeta-I & III Panchayat Samiti
6. The Savapati, Garhbeta-II PanchayatSamity
7. Asst. Engineer (SSM), Paschim Medinipur
8. The A/C officer, Garhbeta-II P.S. for his information & taking necessary action for display to notice board and advertising in two daily widely circulated newspaper (one in Bengali & one in English) and necessary payments.
9. The Post Master, Goaltore Post Office,
10. The Officer-in-Charge, Goaltore Police Station,
11. The J.E.(RWP), Garhbeta-II Panchayat Samiti,
12. ThePradhan,Makli Gram Panchayat.
13. Notice Board of Panchayat Samiti Office, Garhbeta-II Panchayat Samiti,

Executive Officer,
Garhebta-II Panchayat Samiti.
Annexure – I

MEMORANDUM

Ref. No. 5275-FIV Date: 23rd July 2016

(iii) Once payment is made, the bidder will come back to the e-procurement portal after
expiry of a reasonable time to enable the NEFT/RTGS process to complete, in order to verify
the payment made and continue the bidding process.

(iv) If verified as successful, his/ her EMD will get credited to the respective Pooling account
of the State Government/ PSU/Autonomous Body/Local Body/PRIs, etc maintained with
the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of
EMD/Tender Fees.

Now in all cases, if the payment verification is unsuccessful, the amount will be returned to the
bidder’s account.

The Governor is pleased to prescribe the following procedure to be adopted for deposit of
3% Refund/ Settlement Process – procurement of the State Government Departments and its
Sub-Departments/PSUs/ Autonomous Bodies/Local Bodies/PRIs,

(1) After opening of the bids, the technical evaluation of the same by the tender inviting
authority through electronic processing in the e-Procurement portal of the State
Government body, tender inviting authority shall declare the status of the bids as successful or
unsuccessful, which will be made available online in the e-Procurement portal along with the
details of the unsuccessful bidders. The EMD amount (to be deposited with ICICI Bank) shall be
deposited in the bank account of unsuccessful bidders.

(2) The EMD of the bidders disqualified at the technical evaluation will be deposited in the
bank account of such bidders. Any bidders with the amount deposited as EMD will get
automatically transferred to the bank account of unsuccessful bidder(s) within 7 Bank
Working Days where T will mean the date on which information on rejection of bid is uploaded to the e-Procurement portal
by the tender inviting authority/ banks listed in the ICICI Bank payment gateway) in case of
the technical evaluation is electronically processed in the e-Procurement portal.

(3) The technical qualified bidders other than the top three bidders will refund, through an automated process to the respective bidders’ bank accounts from which the payment is
made by the unsuccessful bidder.

(4) The unsuccessful bidder will be referred back to the e-Procurement portal to procure a
new bid.

(5) The unsuccessful bidder can also opt for another process electronically in the
the e-Procurement portal.

Successful bidder will be directed to ICICI Bank to
Submit Bank Guarantee/ Cheque or PWDC/ Officer/ Officer’s ID to obtain the EMD amount through ICICI Bank.

(v) Payment of Guaranteed Amount (as per PWDC/ Officer/ Officer’s ID to obtain the EMD amount through ICICI Bank.

(vi) Payment of Guaranteed Amount (as per PWDC/ Officer/ Officer’s ID to obtain the EMD amount through ICICI Bank.

(vii) Payment of Guaranteed Amount (as per PWDC/ Officer/ Officer’s ID to obtain the EMD amount through ICICI Bank.

(viii) Payment of Guaranteed Amount (as per PWDC/ Officer/ Officer’s ID to obtain the EMD amount through ICICI Bank.

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(xiii) Payment of Guaranteed Amount (as per PWDC/ Officer/ Officer’s ID to obtain the EMD amount through ICICI Bank.

(xiv) Payment of Guaranteed Amount (as per PWDC/ Officer/ Officer’s ID to obtain the EMD amount through ICICI Bank.

(xv) Payment of Guaranteed Amount (as per PWDC/ Officer/ Officer’s ID to obtain the EMD amount through ICICI Bank.

(xvi) Payment of Guaranteed Amount (as per PWDC/ Officer/ Officer’s ID to obtain the EMD amount through ICICI Bank.