

Government of West Bengal

Department of Food Processing Industries & Horticulture
Benfish Tower (4th Floor), Salt Lake, Sec-V, Kolkata- 700 091

No. ACS-118/FPI&H/2022

Date. 17.06.2022

NOTIFICATION

For smooth implementation of the newly introduced West Bengal Food Processing Incentive Scheme (WBFPIIS) -2021 in the state, the Governor is hereby pleased to nominate the following officers of this Department at the district level to act as Member-Convener in the District Food Processing Committee for overall implementation and monitoring of the scheme in the interest of public service, as mentioned below. The main function of the concerned officers shall be receipt of applications, scrutiny and placing them to the district level committee for approval and onward transmission.

Sl No.	Name	Designation with District attached
1	Subhramalya Dutta	ADH, SDHO, Mathabhanga, Cooch Behar
2	Tanushree Saha	ADH, SDHO, Alipurduar
3	Arunavo Baul	FPDO, Dist- Jalpaiguri
4	Sayan Debnath	ADH, SDHO, Kalimpong
5	Ringobert Tamsang	ADH,DHO, Darjeeling
6	Charli Sharma	ADH, DHO, Uttar Dinajpur
7	Aloke Bar	ADH,DHO, Dakshin Dinajpur
8	Arindam Bhunia	ADH, HDF, Malda, Dist - Malda
9	Misbahul Islam	FPDO, Dist- Murshidabad
10	Monotosh Mondal	ADH, DHO, Nadia
11	Suninda Sundar Poria	FPDO, North 24 Parganas
12	Pradip Kanti Ray	FPDO, South 24 Parganas
13	Sukhendu Jana	FPDO, Howrah
14	Kaveri Rit	FPDO, Hooghly
15	Adon Lepcha	ADH,DHO, Purba Bardhaman
16	Debasis Manna	ADH, Paschim Bardhaman
17	Sandip Mahanta	ADH, DHO, Birbhum
18	Manaswita Sil	ADH, DHO, Purulia
19	Kallol Adhikary	ADH, SDHO, Bishnupur, Bankura
20	Tithi Dutta	ADH, DHO, Purba Medinipur
21	Barsha Chandra	ADH, DHO, Paschim Medinipur
22	Salauddin Khan	DHO, Jhargram

This order shall come in force from 1st June 2022.

Sd/-

Additional Chief Secretary
FPI&H Department, Government of West Bengal

No. 1783/FPI&H/2022

Date. 29-06-2022

Copy forwarded for information to:

- i) Director, Food Processing Industries, Benfish Tower (4th floor), Kolkata-91
- ii) O.S.D & E.O Director of Horticulture (Admin), Benfish Tower (4th floor), Kolkata-91
- iii) District Magistrate (All).....
- iv) Additional Director, Food Processing Industries and Nodal Officer, WBFPIIS-2021
- v) District-in Charge of Horticulture.....District/ Siliguri Mahakuma Parishad
- vi) Guard File



Joint Secretary
Food Processing Industries & Horticulture Department
Government of West Bengal

Government of West Bengal

Department of Food Processing Industries & Horticulture

Member-Convener in District Food Processing Committee under West Bengal Food Processing Incentive Scheme-2021

<i>Sl No.</i>	<i>Name</i>	<i>District</i>	<i>Designation</i>	<i>Phone No.</i>	<i>Mail Id</i>
1	Subhramalya Dutta	Coochbehar	Assistant Director of Horticulture	8583868699	wbfpis.coochbehar@gmail.com
2	Tanushree Saha	Alipurduar	Assistant Director of Horticulture	9800620025	wbfpis.alipurduar@gmail.com
3	Arunavo Baul	Jalpaiguri	Food Processing Development Officer	9851336103	wbfpis.jalpaiguri@gmail.com
4	Sayan Debnath	Kalimpong	Assistant Director of Horticulture	9674497798	wbfpis.kalimpong@gmail.com
5	Ringobert Tamsang	Darjeeling	Assistant Director of Horticulture	8116838366	wbfpis.darjeeling@gmail.com
6	Charli Sharma	Uttar Dinajpur	Assistant Director of Horticulture	7001766184	wbfpis.uttardinajpur@gmail.com
7	Aloke Bar	Dakshin Dinajpur	Assistant Director of Horticulture	8697337033	wbfpis.dakshindinajpur@gmail.com
8	Arindam Bhunia	Malda	Assistant Director of Horticulture	9800427525	wbfpis.malda@gmail.com
9	Misbahul Islam	Murshidabad	Food Processing Development Officer	9832818954	wbfpis.murshidabad@gmail.com
10	Monotosh Mondal	Nadia	Assistant Director of Horticulture	6294935434	wbfpis.nadia1@gmail.com
11	Suninda Sundar Poria	North 24 Parganas	Food Processing Development Officer	9433581254	wbfpis.north24parganas@gmail.com
12	Pradip Kanti Ray	South 24 Parganas	Food Processing Development Officer	9874270443	wbfpis.south24pgs@gmail.com
13	Sukhendu Jana	Howah	Food Processing Development Officer	9903830620	wbfpis.howrah@gmail.com
14	Kaveri Rit	Hooghly	Food Processing Development Officer	9647100291	wbfpis.hooghly@gmail.com
15	Adon Lepcha	Purba Bardhaman	Assistant Director of Horticulture	8126884804	wbfpis.purbabardhaman@gmail.com
16	Debasis Manna	Paschim Bardhaman	Assistant Director of Horticulture	9903079516	wbfpis.paschimbardhaman@gmail.com
17	Sandip Mahanta	Birbhum	Assistant Director of Horticulture	7872457756	wbfpis.birbhum@gmail.com
18	Manaswita Sil	Purulia	Assistant Director of Horticulture	8670501133	wbfpis.purulia@gmail.com
19	Kallol Adhikary	Bankura	Assistant Director of Horticulture	9088226576	wbfpis.bankura@gmail.com
20	Tithi Dutta	Purba Medinipur	Assistant Director of Horticulture	7501757747	wbfpis.purbamedinipur@gmail.com
21	Barsha Chandra	Paschim Medinipur	Assistant Director of Horticulture	8670501357	wbfpis.paschimmedinipur@gmail.com
22	Salauddin Khan	Jhargram	Assistant Director of Horticulture	9674634263	wbfpis.jhargram@gmail.com

*** Bikash Saha, W.B.C.S (Exe.), Additional Director, Food Processing Industries & Ex-officio Joint Secretary, Department of FPI&H is functioning as State Nodal Officer for this scheme. M: 9875642174, email: wbfpis.hq@gmail.com**

Annexure- I

Application Form for Financial Assistance for Setting up/Expansion/Modernization of Food Processing Industries under West Bengal Food Processing Incentive Scheme (WBFPIS), 2021

Sl.No.	Particulars	Details
A. Promoters		
1	Name & Address of the Promoter including telephone, fax, e-mail etc.	
2.	Type of organisation (Company, Individual, SHG, NGO, Co-operative, others etc.)	
B. Project Description		
3.	Name of the Project	
4.	Location/Area of the project (Village,/Municipality/ Gram Panchayat, Block, District, PIN)	
5	Land details (Own/ Leased/ Rented) (Area, Dag No. Kh. No. District, Mouza, Period of lease etc)	
6.	Products to be manufactured	
7.	Category of the unit as per MSMED Act (Micro/ Small/ Medium)	
8	Proposed date of commercial production	
9.	Technology (Indigenous/ imported)	
10.	Capacity of the Plant/Unit	
11.	In case of expansion/modernisation of existing facilities/unit (details of existing capacity and proposed capacity after expansion & alongwith capacity utilisation)	
12	Term Loan sanctioned amount with Bank/ Financial Institution details/ Term loan applied for	
C. Project Cost and Means of Finance		
13.	<ul style="list-style-type: none"> i. Land and Building ii. Plant and Machineries iii. Misc. Fixed Assets iv. Preli. and Pre-Operative Expenses v. Contingencies etc. vi. Working Capital Margin <p align="center">----- TOTAL</p>	Amount (Rs. In lakh)

	Means of Finance i. Promoters' contribution ii. Term Loan from Bank/ F.I iii. Others ----- TOTAL	
14.	Subsidy claim under WBFPIIS-2021	
15.	Working Capital (if any)	
16.	Proposed number of Direct and Indirect employment generation mentioning male and female separately.	

Date:
Place:

Signature
Name and Designation
Seal of the organisation

Encl: List of documents attached.

* Two sets of hard copies of the application along with the relevant documents are to be submitted to the Member-Convener of the respective district during working days and soft copy of the same (in PDF format) to be sent to the dedicated mail ID of the district and State at Head Quarter both.

List of documents to be submitted under scheme of Financial Assistance for Setting up/Expansion/ Modernization of Food Processing Industries under West Bengal Food Processing Incentive Scheme (WBFPI), 2021

Sl. No.	Document Description	Whether submitted	
		Yes	No
1	Prescribed format application (Annexure-I)		
2	Detailed Project Report (DPR)		
3	Sanction letter of term loan from Bank/Financial Institution		
4	Appraisal Report from Bank/Financial Institution		
5	(i) Certificate of Incorporation/Registration of Organization		
	(ii) a. Memorandum/Articles of Association /Bye laws of Society b. Partnership Deed		
6	Bio-data/Background of officers/promoters		
7	(i) Annual Reports Audited Statements for last three years (in case of expansion project only)		
8	Land Porcha (ROR)		
9	Blueprint of sanctioned building plan		
10	Land documents/Registered lease deed in case of leased land		
11	Chartered Engineer (Civil) Certificate of item and cost wise details of the Technical Civil Work envisaged		
12	Chartered Engineer (Mechanical)/Certificate from District Engineer, Zilla Parishad Certificate mentioning item and cost wise details of the Plant and Machinerics envisaged/ installed etc.		
13	Quotations of plant and machinerics and equipments etc. required for the project		
14	(i) Marketing Strategy		
	(ii) Process Flow Diagram		
15	Implementation Schedule (dates of acquiring land/ start of construction of building/completion of building/placing order for plant and machinery/installation /erection/trial run/trial production/start of commercial production/running)		
16	An affidavit duly executed on non-judicial stamp paper of Rs.100/- or more duly notarized by Notary Public affirming that:		
	The organization has not obtained/applied for or will not obtain any grant/subsidy from any Ministry/Department of Central Govt./GOI organization/agencies and State Govt. for the same purpose/activity /same components. If yes, the details thereof		